

Trailer Pulling Schedule for Fall 2009

Instructions:

- Trailer is kept at John Kirwan's house (14601 Beach Road). Take Winterpock Road to Beach Rd and turn right. Go about 300 yards and turn left on his gravel driveway between white fences. Stay left at the fork. The trailer is kept beyond his house along the tree line. It is about 5 minutes from school.
- The key to the locks is kept in the pad lock on the trailer hitch
- Show up at John's at **7:50am** to hitch up trailer and have it at the school by **8am**.
- The setup team should be there to unload the trailer and you should be able to help and oversee noting how it is packed so it can be repacked later.
- Most stuff can be unloaded and set aside at first. The **first priority** is music and sound equipment (so they can begin rehearsal). In order to get the sound cart through the cafeteria doors you have to unscrew the hydraulic door swing (keep screw in safe place and put back after service).
- **First Sundays are communion** so make sure both small table on shelf in front of trailer are unloaded (1 is welcome and 1 is for communion—padded one)
- After Sunday School and Faith & Life Class the setup team should still be present to help re-load the trailer. You can supervise to be sure stuff gets collected and put in order.
- Walk the halls and check rooms to be sure we have everything. **Put screw back** in hydraulic arm of cafeteria door.
- Return trailer to John's house and leave keys in lock.

Date	Person Towing Trailer	Contact Info	Set up Team Leader
September 6	John Kirwan		Mike Hall
September 13	John Kirwan		Mike Morin
September 20	Mike Knakal		Bruce McCloy
September 27	Lonnie Stabler		Lance Braughton
October 4	Gary Huff		Johnie Muncy
October 11	Mike Knakal		Dave Kozlowski
October 18	Gary Huff		Gary Huff
October 25	Lonnie Stabler		Mike Hall
November 1	John Kirwan		Mike Morin
November 8	Barak Robinson		Bruce McCloy
November 15	Barak Robinson		Lance Braughton
November 22	Mike Knakal		Johnie Muncy
November 29	John Kirwan		Dave Kozlowski
December 6	Gary Huff		Gary Huff
December 13	Lonnie Stabler		Mike Hall
December 20	Barak Robinson		Mike Morin
December 27	John Kirwan		Bruce McCloy

In the event that you cannot pull the trailer on your date please find another person on this list who can fill in for you.